

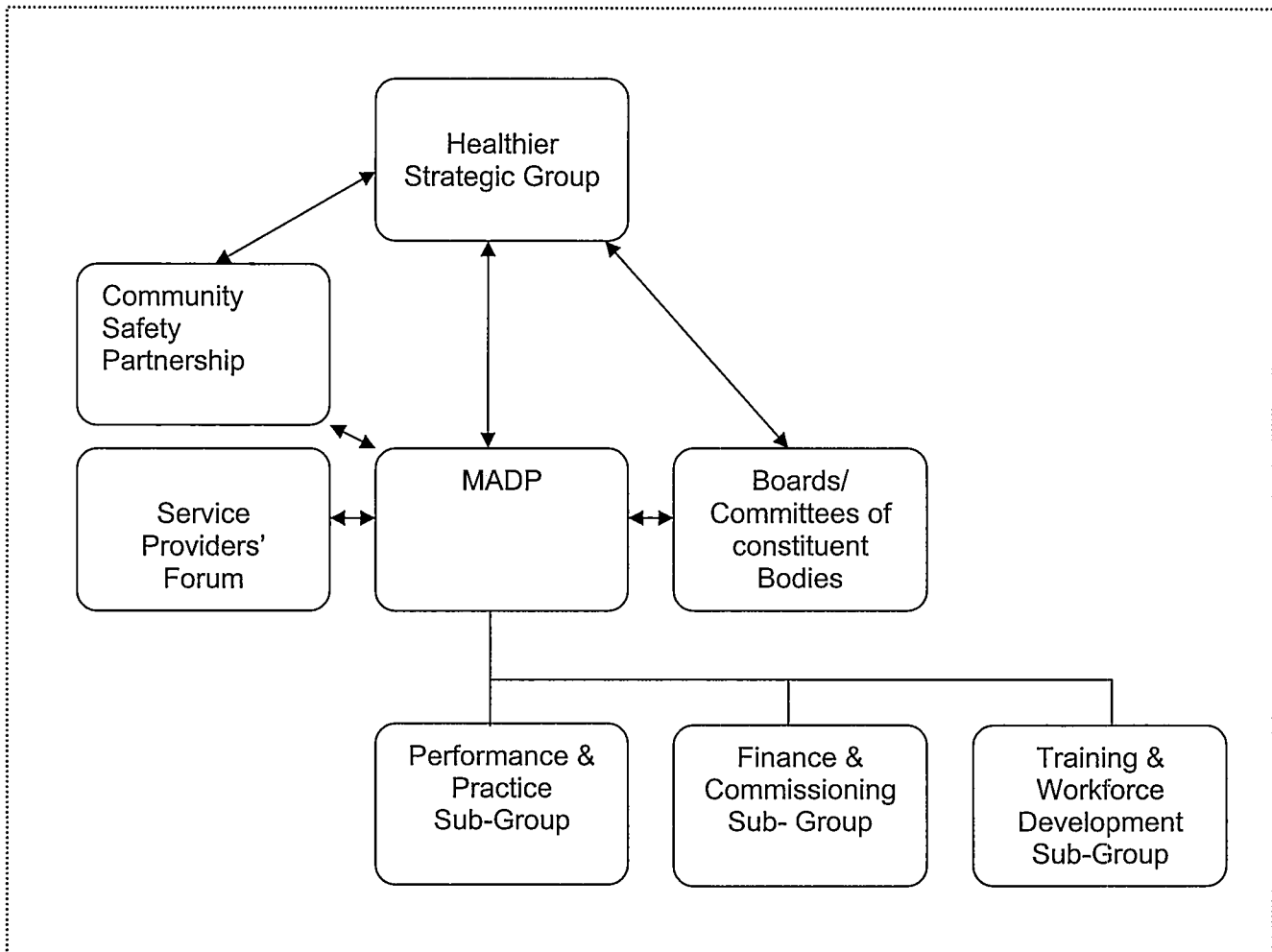
Moray Community Planning Partnership

Moray Alcohol and Drug Partnership (MADP)

(Draft)

February 2009

MADP



Aims

The aims of the MADP are to:-

- Provide leadership on strategic and planning issues that arise in the delivery and on-going review of the Area Delivery Plan;
- Provide direction at Chief Officer level across agencies on services ensuring that they are focussing on both local and national priorities and to make strategic and planning recommendations to the Healthier Strategic Group; and
- Ensure that active strategic links are made with other planning structures, in particular, the Community Safety Partnership, the Northern Community Justice Authority, the Grampian-wide Alcohol and Drug/Public Health forum and the Committees and Boards of constituent bodies.

Objectives

The key objectives in support of these aims are to:-

- Ensure that all development is consistent with the strategic direction set out in the Area Delivery Plan;
- Undertake tasks delegated/remitted by the Healthier Strategic Group;
- Provide guidance and direction to the sub-groups who will have specific delegated responsibility for supporting the delivery of the MADP's strategic priorities;
- Discuss and respond proactively to significant challenges or issues which have implications for the delivery of the Area Delivery Plan; and
- Develop operational links with the wider Community Planning Partnership and engage appropriately with key services and partnerships e.g. Housing, Employment, Criminal Justice Social Work, Education and Public Health.

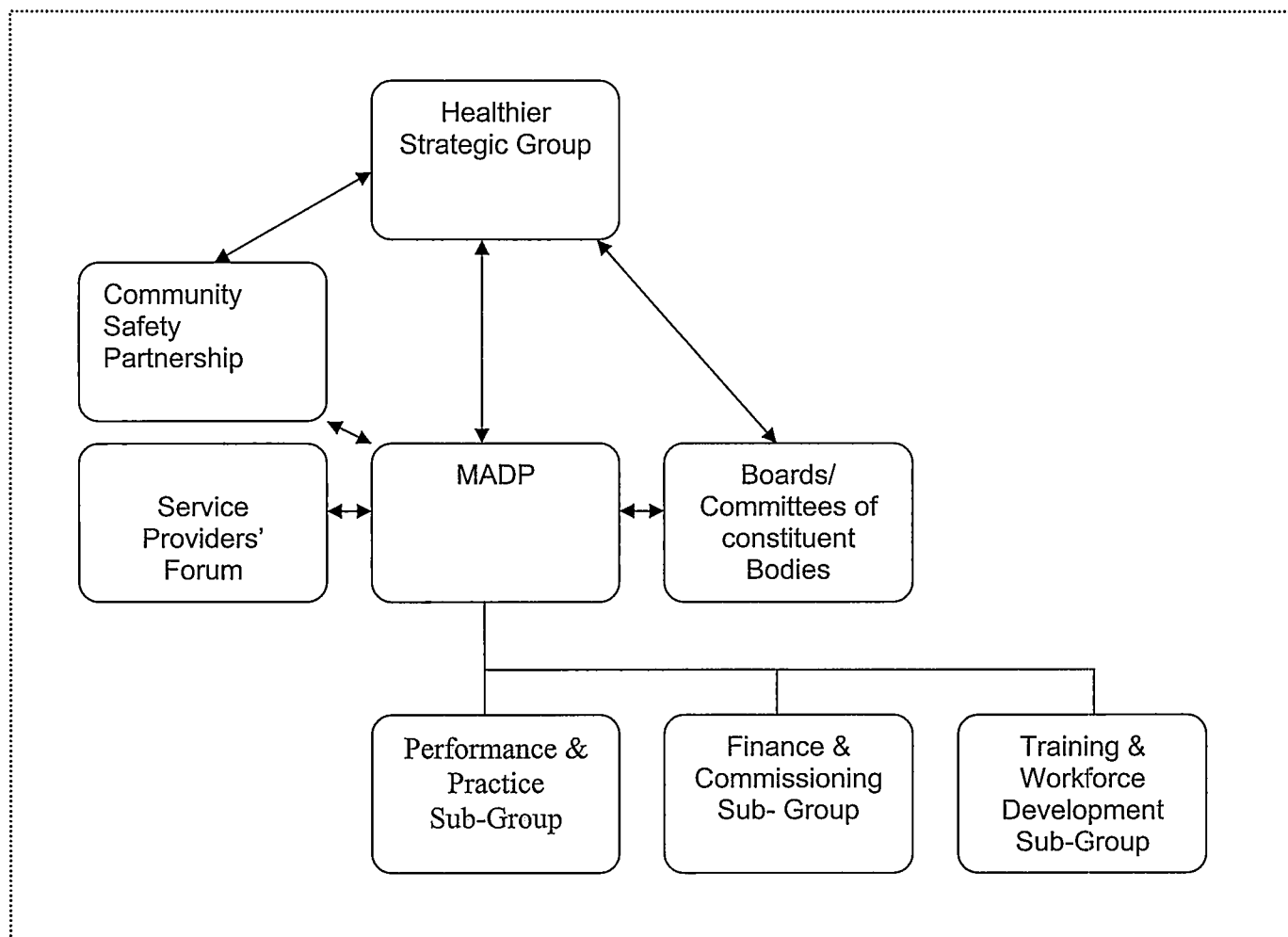
Membership

At Chief Officer or Senior Management Level

- Grampian Police;
- Moray Council Social Work Service;
- NHS Grampian (MCHSCP & Public Health);
- Drug and Alcohol Development Officer;
- Chair, Performance and Practice Sub-Group;
- Chair, Finance and Commissioning Sub-Group;
- Chair, Training and Workforce Development Sub-Group;
- Moray Community Safety Partnership; and
- SPS

Chair and Vice-Chair of the MADP will be elected from the membership.

MADP Performance & Practice Sub-Group



Aim

- Promote the development, delivery and evaluation of substance misuse services; and
- Develop and maintain the MADP's Performance Reporting Framework in the context of the National Performance Framework in order to evidence the MADP's progress against the Area Delivery Plan and the Single Outcome Agreement and to promote the culture and discipline of continuous improvement. The Chair of the Sub-Group will sit on the MADP.

Objectives

- To identify and advise the MADP of strategies for addressing any deficiencies in services identified through service audit and inspection and fulfil a monitoring role for reporting on progress to the MADP and/ or recommending further action;
- Provide a forum for discussion, dissemination and exchange of issues and sharing of best practice in relation to drug and alcohol services;

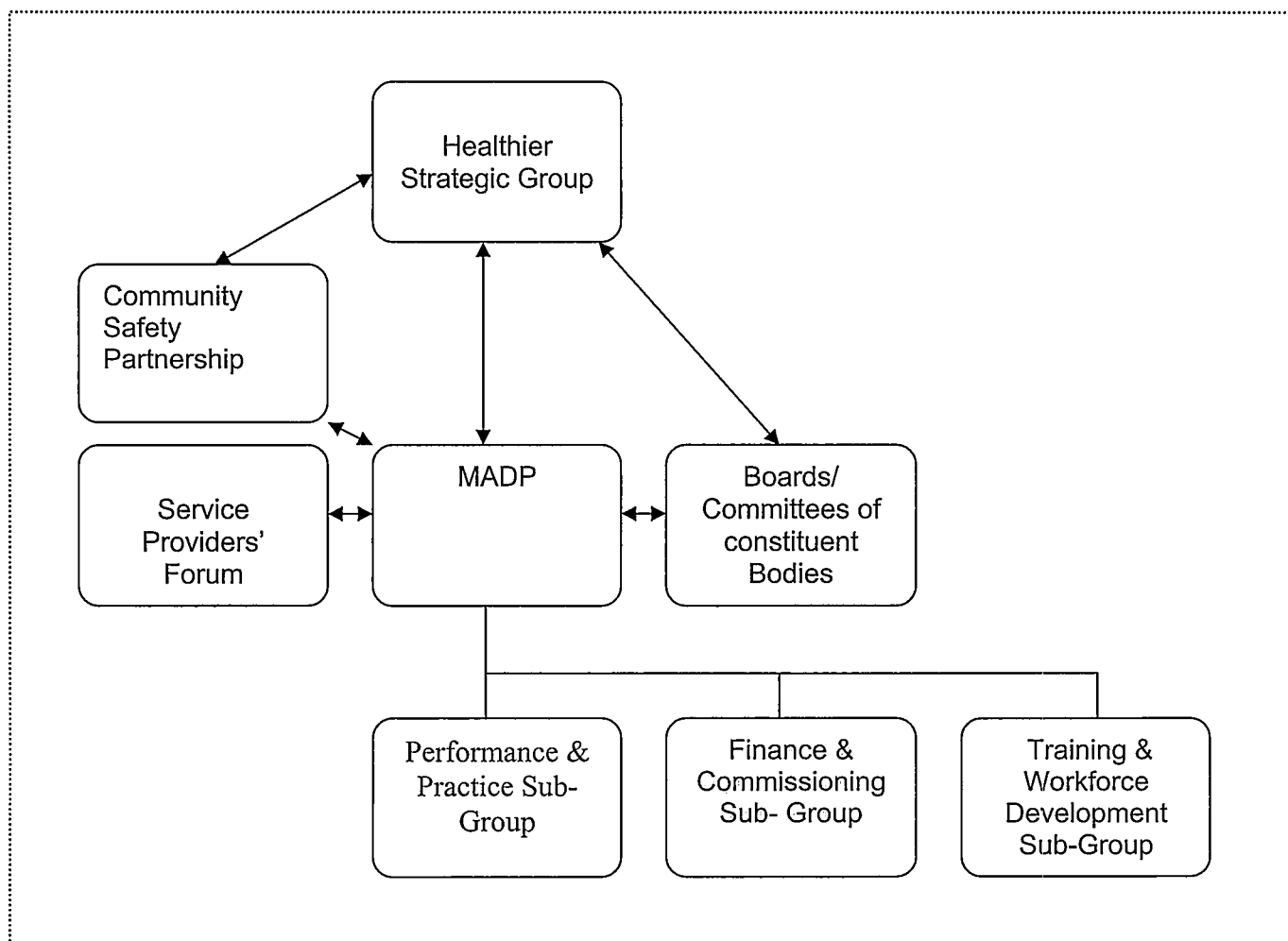
- Act as a source of guidance for all staff engaged in substance misuse related services across Moray with regard to the interpretation and implementation of related policy and procedures either via the Community Planning Partnership or from national bodies;
- Provide performance data and statistical analysis by way of regular reporting to the MADP and the Healthier Strategic Group in order to support the strategic planning functions of the MADP and its partner agencies; and
- Undertake tasks delegated/remitted by the MADP.

Membership

At Service Manager Level:

- Integrated Drug and Alcohol Service;
- Grampian Police;
- NHS Grampian;
- MCA;
- Turning Point Scotland;
- Aberlour Child Care Trust;
- Moray Council Social Work Service; and
- Moray's Community Safety Partnership.

MADP Finance and Commissioning Sub-Group



Aims

This Sub-Group's aim is to:-

- Provide financial advice on information in respect to substance misuse expenditure to facilitate ongoing budgetary management. The Chair of the Sub-Group will sit on the MADP.

Objectives

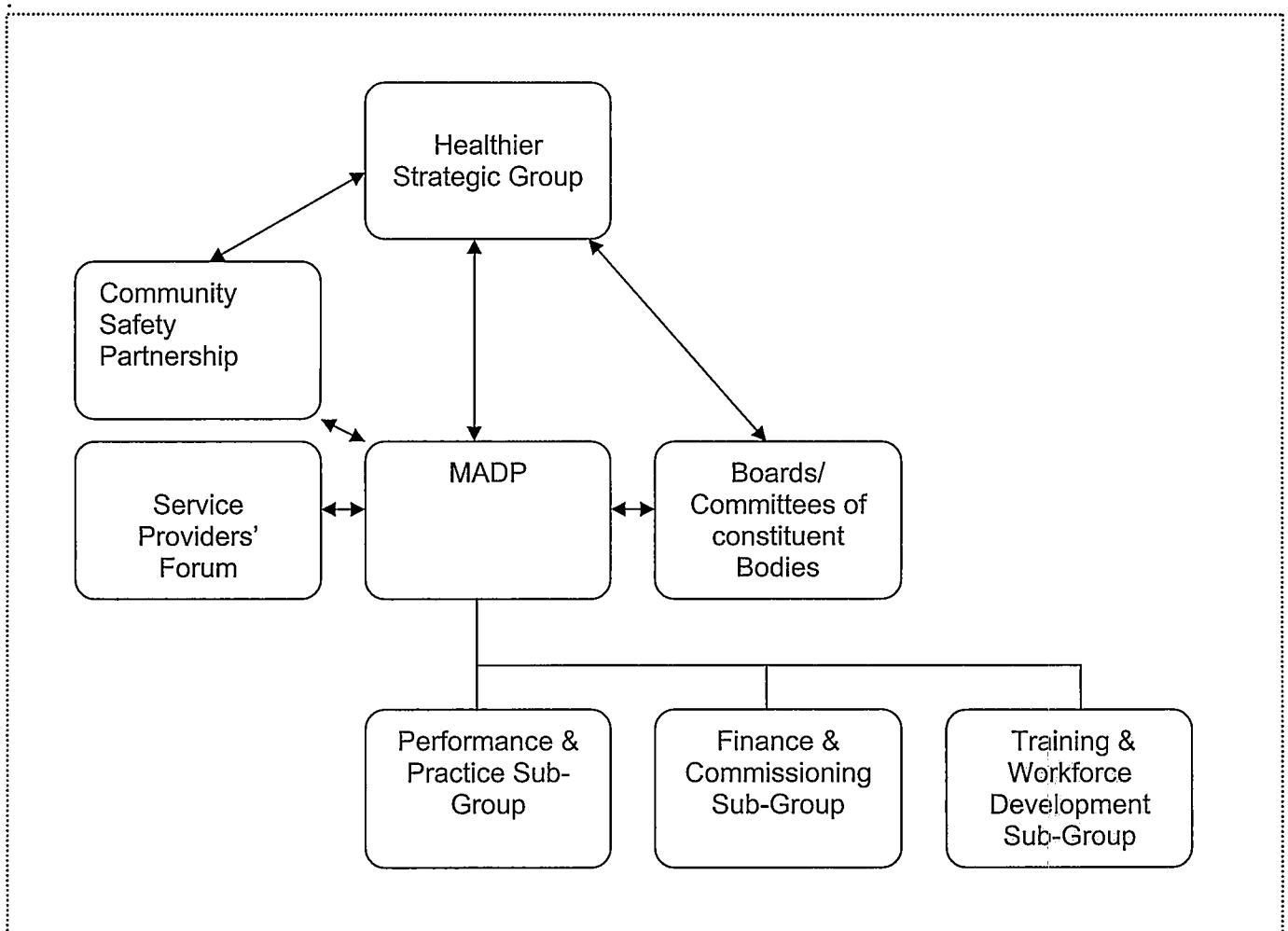
- To promote, encourage, assist and facilitate, by information and advice, the financial planning activities of the MADP;
- To support the MADP in respect of common strategic funding issues and financial planning;
- To develop a Commissioning Strategy informed by national policy, local priorities, assessed need, public feedback and service audit/inspection;
- To scrutinise contracting arrangements in order to ensure that they are fit for purpose and meet with good commissioning/procurement practice;
- To provide a networking opportunity for the consideration of financial planning/reporting issues and an opportunity to share and develop best practice;

- To monitor the current and longer term financial situation of operational services by regular review of relevant management information and provide monitoring reports to the MADP and Healthier Strategic Group as required;
- To scrutinize the financial implications of any proposed new project, initiative, service or contract and make recommendations to the MADP accordingly; and
- Undertake tasks delegated/remitted by the MADP.

Membership – to include

- Vice-Chair of MADP will chair this Sub-Group;
- Business Manager, MCHSCP;
- Contracting and Commissioning Manager, Community Services;
- Integrated Services Manager (Mental Health); and
- Drug and Alcohol Development Officer.

MADP Training & Workforce Development Sub-Group



Aim

This Sub-Group's aim is to:-

- Provide the necessary direction and co-ordination to ensure the effective implementation of the MADP's Training Plan and associated development activities across Moray. The Chair of the Sub-Group will sit on the MADP.

Objectives

The key objectives to support this are to:-

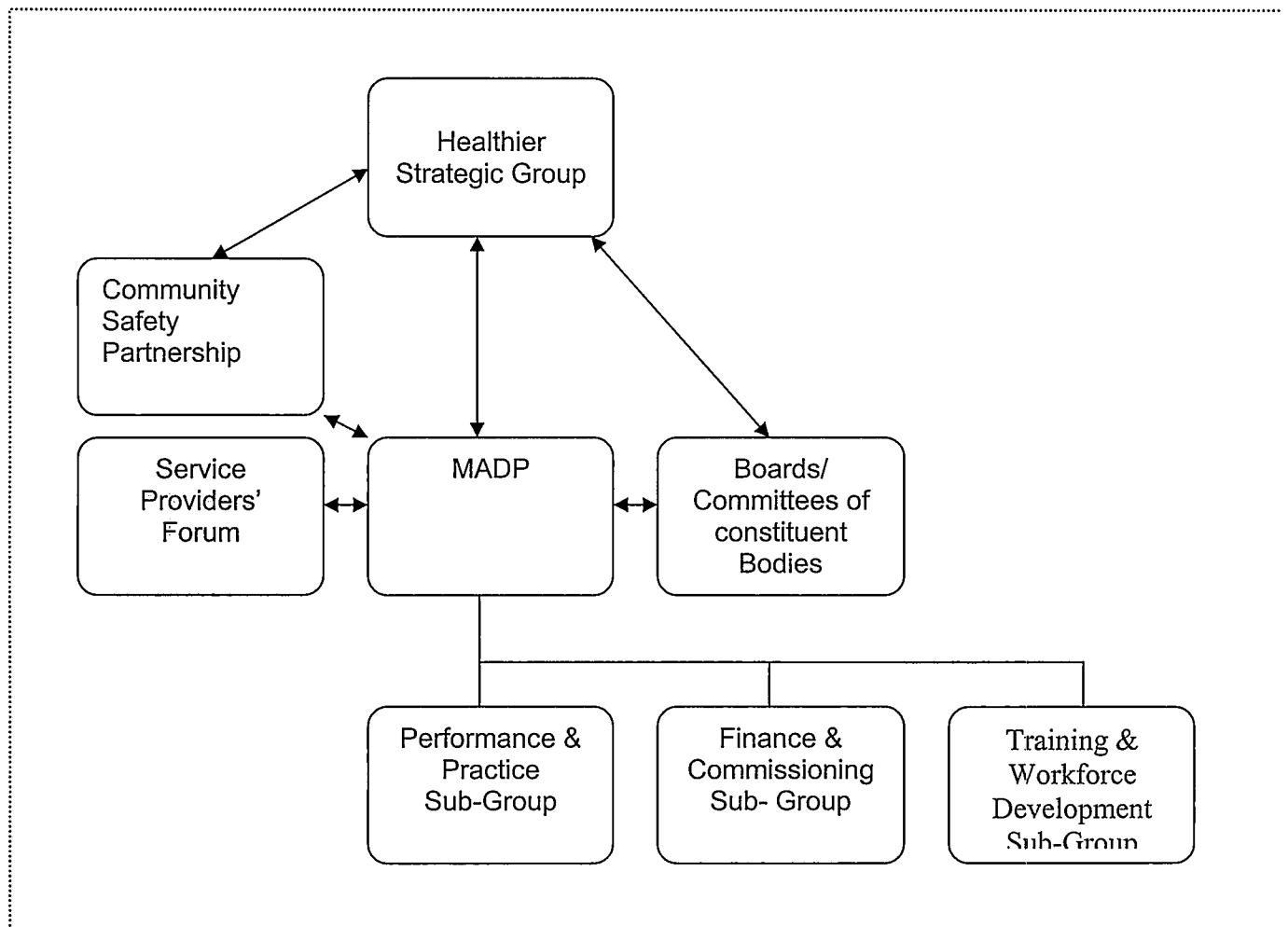
- Ensure the ongoing development, delivery and review of a three year Training Plan informed by the MADP's Training Needs Analysis, the National Training Strategy that emerges from the Delivery Reform Group and National Support Function as well as practice issues arising from external inspection;
- Promote training and staff development opportunities across agency boundaries;
- Engage with relevant national agencies tasked with workforce development e.g. Skills for Justice, the Scottish Social Services Council and the Scottish Social Services Learning Network North to ensure that the MADP is both informed by and influences developments elsewhere;
- Provide a forum for discussion, dissemination and exchange of issues relating to joint training and the sharing of resources;

- Provide a reference point for the preparation of responses on relevant consultations in relation to workforce development issues;
- Monitor and provide progress updates in relation to the delivery of the MADP's Training Plan; and
- Undertake tasks delegated/remitted by the MADP.

Membership – to include

- Social Work Training Manager;
- Learning and Development Manager, NHS Grampian;
- Drug and Alcohol Development Officer;
- Scottish Drugs Forum; and
- STRADA.

MADP Service Providers' Forum



Aim

The aim of the Forum is to:-

- Provide the MADP with the means by which the views of frontline staff can be ascertained, co-ordinated and expressed to inform the work of the Community Planning Partnership in relation to substance misuse issues. Meeting twice yearly, the Forum will act as a focus for discussion and information at service level on cross cutting issues, best practice and service concerns.

Objectives:-

The key objectives to support this aim are to:-

- Share, develop and promote consistently good practice across agencies;
- Promote integrated working in the delivery of services;
- Identify any gaps in provision and resources in the development and delivery of services; and
- Identify training needs.

Membership

At Practitioner or First Line Manager level will include -

- Criminal Justice and Children and Families Social Work
- Integrated Drug and Alcohol Service
- NHS Grampian
- Grampian Police
- Each voluntary sector agency commissioned locally i.e. MCA, Turning Point Scotland and Aberlour Child Care Trust.